

PERSONAL DATA PROTECTION LAW (KVKK) APPLICATION FORM

GENERAL EXPLANATIONS

1. Under the Personal Data Protection Law No. 6698 (the "Law"), data subjects, as defined in the Law, are granted the right to submit certain requests to data controllers regarding the processing of their personal data, as outlined in Article 11 of the Law.
2. In accordance with the first paragraph of Article 13 of the Law, requests related to these rights must be submitted in writing to the data controller, Invent Yazılım Danışmanlık A.Ş. ("INVENT")
3. Applications to be made to INVENT "in writing" within this scope shall be made by printing out this form;
 - By delivering the wet signed copy personally or by mailing it to the address "Reşitpaşa Mahallesi Katar Caddesi No:4/1/302 Sarıyer/İstanbul" through a notary public,
 - It can be signed with the "secure electronic signature" of the Applicant defined in the Electronic Signature Law No. 5070 and sent to invent@hs03.kep.tr or info@invent.ai
4. If the Personal Data Protection Authority determines and announces additional application methods, notifications regarding such methods will be made available on INVENT's official website.
5. Applications submitted to INVENT will be responded to within 30 (thirty) days from the date your request is received by INVENT, in accordance with Article 13(2) of the Law. The responses provided by INVENT will be delivered to you in writing or electronically, as stipulated under Article 13 of the Law.
6. If your application incurs additional costs, you will be required to pay the fee determined by the *Communiqué on the Principles and Procedures for Applications to Data Controllers* issued by the Personal Data Protection Authority. No fee will be charged for written responses up to the first 10 (ten) pages, while a processing fee of 1 TL will be charged for each page beyond 10 (ten) pages. If the response to your application is provided in a recording medium such as a CD or flash drive, the cost of the recording medium will be charged to you.
7. INVENT reserves the right to make changes to the application procedures in accordance with decisions by the Personal Data Protection Authority or any future legal regulations.

A. Contact Information of the Applicant

7. Contact information of the Applicant	
Name:	
Surname:	
Turkish Identity No.:	
Telephone No.:	
E-mail:	
Adress:	

B. The Nature of the Applicant's Relationship with INVENT

Please specify the nature of your relationship with INVENT (e.g., customer, business partner, job applicant, former employee, employee of a third-party company, shareholder, etc.). _____

Job applicant, former employee, employee of a third-party company, shareholder, etc.): Customer Job Applicant Former Employee		Business Partner Employee of a third-party Company Other:.....
The Department of INVENT that Collects Your Personal Data (Optional, but specifying this information may expedite the processing of your request):		
*** If you are a former employee, please fill out the sections below: Years of Employment: Department in which you worked:.....	*** If you are a job applicant, please fill out the sections below: Date of your Job Application: Application submission method:	*** If you are an employee of a third-party company, please fill out the sections below: Name of the Company you work for:..... Your Position:.....

C. Details Regarding Your Request Under the Law

[illegible]

D. Preferred Method of Response for Your Request

I request it to be sent to my address.

I request it to be sent to my email address

(Please note that selecting email as the method will result in a faster response.)

I request to collect it in person. *(In case of collection on behalf of someone, a notarized power of attorney or authorization document must be presented.)*

This form has been prepared to accurately identify the nature of your relationship with INVENT, determine the personal data processed by INVENT, if any, and ensure that a proper and timely response is provided to your request. To mitigate potential legal risks arising from unlawful and unjust data sharing, and to ensure the security of your personal data, INVENT reserves the right to request additional documents and information (such as a copy of your ID card, passport, or driver's license) for identity and authorization verification purposes. INVENT is not liable for any incorrect information or unauthorized requests provided in the form, and shall not be responsible for any consequences resulting from such incorrect information or unauthorized requests.

APPLICANT (Data Subject)

Full Name _____ :

Application Date _____ :

Signature _____ :